



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Summer 2019

PETIT EXPLORERS & GRAND ADVENTURERS DAY CAMPS

Our Petit Explorers and Grand Adventurers Day Camps are the Green YMCA's school age day camp programs. Campers in these camps experience a new adventure every day. Camp begins at the Green Primary School where campers board the Day Camp Bus for a day of fun activities at local parks and a variety of entertaining and educational destinations. Campers will visit Camp Y-Noah this summer and swim at the Green YMCA facility.

Registration is on a weekly basis and a \$10 non-refundable deposit is required for each week you register your child. Once paid, the deposit amount is deducted from the weekly tuition. One time registration fee of \$40 and the non-refundable deposits due at registration.

Please read this information carefully and keep for your reference. Complete and return enrollment forms in registration packet.

For more information about our day camp program, please contact:

Sarah Sebrell, BASE and Day Camp Director

sarahs@akronymca.org

330.899.9622

PETIT EXPLORERS

- Campers entering 1st-3rd grade in the fall of 2019
- Located at the Green Primary School
- Bus departs daily at 9am
- \$175/week YMCA members
- \$195/week program members

GRAND ADVENTURERS

- Campers entering 4th-6th grade in the fall of 2019
- Located at the Green Primary School
- Bus departs daily at 9am
- \$175/week YMCA members
- \$195/week program members

\$40 non-refundable registration fee due at registration.

******fee waived if registered prior to April 15, 2019**

PLEASE KEEP THESE PARENT INFO PAGES ☺



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Summer 2019

Snacks/Lunch

Campers must bring his/her own healthy lunch to camp each day. The YMCA of the USA has adopted a set of Healthy Eating and Physical Activity [HEPA] standards that our YMCA follows. The goal of HEPA standards is "to build a healthier future for our nation's children by creating environments rich in opportunities for healthy eating and physical activity." Some of the focuses of HEPA are drinking water [instead of juice and soda] and/or low fat milk, providing fruits or vegetables at each meal and snack, avoiding fried foods and foods that contain trans fats, offering only *whole* grains and providing foods that don't list sugar as one of the first three ingredients. Additional information will be provided to parents throughout the summer.

The YMCA will provide a morning and afternoon snack to campers.

Curriculum

Our program uses the Creative Curriculum.

Payments

Full payment is required for all weeks registered unless a one-week written cancellation notice is submitted. We do not pro-rate weeks/months. All payments must be made through automatic draft. Please contact Sarah Sebrell or stop at the front desk to provide payment information.

Parent Information Meeting

Information meetings will be held Wednesday May 1, 2019 at 7 PM and Saturday May 11, 2019 at 10 AM.

Information Folder/Field Trip Information

Information folders and information on field trips will be available Friday March 15, 2019.

Daily Schedule

6:30 a.m. – 8:00 a.m.	Children arrive; games/activities in the cafeteria and gym
8:00 a.m. – 8:15 a.m.	Restroom Break / Wash Hands
8:15 a.m. – 8:45 a.m.	Snack
8:45 a.m. – 9:00 a.m.	Clean up/ Pack up for the day
9:00 a.m.	Bus Departs for the Day
9:00 a.m. – 4:00 p.m.	Daily field trip
4:00 p.m.	Bus arrives back at school
4:00 p.m. – 4:15 p.m.	Restroom Break/ Wash Hands
4:15 p.m. – 4:45 p.m.	Snack
4:45 p.m. – 6:30 p.m.	Children depart; games/activities in the cafeteria and gym

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Registration Process

1. Read through the Parent Information Pages.
2. Complete all forms in registration packet.
3. Return completed registration packet to the Green Family YMCA.
4. Pay registration fee and provide payment information for auto draft payments at the front desk.
5. Be sure to keep all forms marked "Please Keep These Parent Info Pages" for future reference.
6. You will receive an email once your child's registration has been processed, confirming enrollment.
7. Pick-up information folder and field trip information at front desk, starting Friday March 15, 2019.

Registration forms checklist:

- Camp selection Page
- Payment Information
- Photo Consent
- Authorized Pick-Up
- Family Information sheet
- Enrollment & Health information pages
- Center Policies Agreement

Weeks I registered my child for camp:

- June 3-7
- June 10-14
- June 17-21
- June 24-28
- July 1-5
- July 8-12
- July 15-19
- July 22-26
- July 29-August 2
- August 5-9
- August 12-16

PLEASE KEEP THESE PARENT INFO PAGES 😊

**GREEN FAMILY YMCA
PETIT EXPLORERS &
GRAND ADVENTURERS
REGISTRATION PACKET 2019**



CHILD'S NAME _____

CHILD'S BIRTHDAY _____

Please check the box next to the camp for which you are registering; then check the month for half day or the weeks for full day.

PÉTIT EXPLORERS

ENTERING 1st-3rd GRADE IN THE FALL OF 2019

GRAND ADVENTURERS

ENTERING 4th-6th GRADE IN THE FALL OF 2019

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> JUNE 3-7 | <input type="checkbox"/> JULY 1-5 | <input type="checkbox"/> JULY 29-AUG 2 |
| <input type="checkbox"/> JUNE 10-14 | <input type="checkbox"/> JULY 8-12 | <input type="checkbox"/> AUGUST 5-9 |
| <input type="checkbox"/> JUNE 17-21 | <input type="checkbox"/> JULY 15-19 | <input type="checkbox"/> AUGUST 12-16 |
| <input type="checkbox"/> JUNE 24-28 | <input type="checkbox"/> JULY 22-26 | |

Payment Information

I understand that all day camp payments, deposits and registration fees are required to be made through automatic draft. Please use information provided below to pay for my child's tuition:

- Account: Use account on file ending in # ____ (verify at front desk if unsure)
- I will provide account info at front desk. I understand my child's spot is not saved until this information has been provided.

\$40 Registration fee: (waived if registered before April 15, 2019)

- Check is attached
- Draft from account ending in # ____

I authorize the Green Family YMCA to automatically draft from the above account for my day camp fees. I understand that this automatic draft will begin the Friday before my child's first week of day camp. Monthly program participants will be deducted the first of month enrolled. I understand that this automatic draft will be terminated at the end of the day camp program or upon giving the Green Family YMCA at least a one week written notice of my child's program termination. I understand that the YMCA is not responsible for any NSF fees incurred for not maintaining the required funds in my account.

Person responsible for tuition: _____

Are you or another parent/guardian currently an employee of the YMCA? Yes No

Photo/Video Consent

I give permission to allow my child to be in photographs and video for promotion of the YMCA, including posting pictures on the Green Family YMCA Facebook page and website. Children's names will not be used.

Parent/Guardian Signature

Date

AUTHORIZED PICK-UP LIST

Your child will only be released to those listed on the Authorized Pick-Up List. Parents/guardians do not have to be added to this list. Additional people can be added on a separate paper if needed. Staff will require identification before releasing the child. Please let people know about this ahead of time so they bring a picture ID and are not offended. The safety of your children is our priority!

Name: _____

Relationship: _____

Phone Numbers:

(H) _____ (W) _____

(C) _____

Name: _____

Relationship: _____

Phone Numbers:

(H) _____ (W) _____

(C) _____

Name: _____

Relationship: _____

Phone Numbers:

(H) _____ (W) _____

(C) _____

Name: _____

Relationship: _____

Phone Numbers:

(H) _____ (W) _____

(C) _____

CHILD DROP-OFF / PICK-UP POLICY

When you enroll your child in any YMCA day camp program, understand that our policy is for you to bring your child to the program each morning and let one of the staff members know that your child has arrived. We are not legally responsible for your child if they are dropped-off outside the program. Please read and sign below:

I am aware that the YMCA staff are not responsible for my child unless I bring my child to the program when arriving each morning. I understand that state law requires me to sign-in and sign-out my child each day. I also understand that state law requires that I notify staff that my child is leaving the YMCA program for the day. I understand a fee of \$15 per child will be assessed for every 15 minutes I am late to pick up my child(ren) after 6:45pm.

Parent/Guardian Signature: _____

IN THE CASE OF DIVORCE OR SEPARATION, WHERE CUSTODY OF THE CHILD IS LIMITED, AND RELEASE AUTHORIZATION DOES NOT INCLUDE BOTH PARENTS, PLEASE CONTACT SARAH SEBRELL REGARDING OUR POLICY.

Child/Family Information Form

In an effort to understand your child and to meet his/her needs, we would like you to complete the following:

Child's Name: _____

Who is in the child's immediate family? _____

Who lives at home with your child? (pets included) _____

What is the primary language spoken in your child's home? _____

Are there any special family arrangements, such as shared parenting, living in two homes, or custody specifications, etc.? _____

Are there any changes or transitions that your child has recently experienced or is experiencing? (moved from crib to bed, divorce, new home, death of family member, friend, or pet) _____

Are there any cultural or religious practices of your family we should be aware of? (dietary restrictions, clothing, head coverings, etc.) _____

Has your child had a previous care arrangement? If so, what kind? (Center based, in home, with family, with parents, etc.) _____

Are there personality and behavior characteristics that would be useful to know about your child? (shy, energetic, sensitive, etc.) _____

Are there things that frighten your child? If so, how does he/she react and what do you do to comfort him/her? _____

What routines/actions or items do you use to comfort your child? _____

What causes your child to feel angry or frustrated? _____

What methods do you use to respond to your child's negative behavior? _____

What are your child's sleep habits? (difficult to wake up, uses a comfort item to fall asleep, etc.) _____

Does your child need assistance when using the toilet? If so, how? _____

What time(s), and for how long, does your child usually nap? _____

What might you and/or your child be anxious about as he/she starts in this program? _____

What are your expectations of this program? _____

What other information would be helpful for the staff caring for your child to know? _____

Ohio Department of Job and Family Services
**CHILD ENROLLMENT AND HEALTH INFORMATION
 FOR CHILD CARE**

This form shall be completed prior to the child's first day of attendance and updated annually and as needed.

Child's Name		Date of Birth		First Day at Program/Home	
Home Address				City	
State		Zip Code		Home Telephone Number	
Parent/Guardian Name				Relationship to Child	
Home Address				Home Telephone Number	
City				State	Zip
Email Address (if applicable)			Cell Phone		
Parent's Work/School Telephone Number			Parent's Work/School Name		
Parent's Work/School Address				City	
Please indicate if this name should be released if a parent/guardian, of a child attending the center/home, requests contact information for other parents/guardians. <input type="checkbox"/> Yes <input type="checkbox"/> No					
If you answered yes, please indicate which number(s) above to include on the list <input type="checkbox"/> Work # <input type="checkbox"/> Cell # <input type="checkbox"/> Home # <input type="checkbox"/> Email					
Where can you be reached while your child is in this program/home?					
Parent/Guardian Name				Relationship to Child	
Home Address				Home Telephone Number	
City				State	Zip
Email Address (if applicable)			Cell Phone		
Parent's Work/School Telephone Number			Parent's Work/School Name		
Parent's Work/School Address				City	
Please indicate if this name should be released if a parent/guardian, of a child attending the center/home, requests contact information for other parents/guardians. <input type="checkbox"/> Yes <input type="checkbox"/> No					
If you answered yes, please indicate which number(s) above to include on the list <input type="checkbox"/> Work # <input type="checkbox"/> Cell # <input type="checkbox"/> Home # <input type="checkbox"/> Email					
Where can you be reached while your child is in this program/home?					
Emergency Contacts: Parents <u>cannot be listed</u> as emergency contacts. List the name of <u>at least one person</u> who can be contacted in the event of an emergency or illness <u>if you cannot be reached</u>. Any person listed should be able to assist in contacting you. At least one person listed must be within one hour of the center/home, able to take responsibility for the child in case the parent/guardian cannot be contacted and should be at least 18 years of age.					
Name			Name		
City		State	City		State
Telephone Number		Relationship to Child	Telephone Number		Relationship to Child
Other numbers where emergency contact can be reached (if applicable)			Other numbers where emergency contact can be reached (if applicable)		
Name of Physician or Clinic/Hospital					
Street Address					
City		State		Telephone Number	

Child's Name

Allergies, Special Health or Medical Conditions, and Food Supplements

Fill in this section accurately and completely. Please note that if your child has a **current** health or medical condition requiring child care staff to perform child specific care, such as: to monitor the condition, provide treatment, care, or to give medication, the JFS 01236 "Medical/Physical Care Plan" or equivalent form and/or the JFS 01217 "Request for Administration of Medication" must be completed and be kept on file at the center or family child care home.

Does your child have any food, medication or environmental allergies? *(check all that apply)*

- No
 Yes - check all that apply Food Medication Environmental Please list and explain:

Does your child's allergy/allergies require child care staff to monitor your child for symptoms, take action if a reaction occurs, or give emergency medication to your child? *(check one)*

- No
 Yes - a JFS 01236 "Medical/Physical Care Plan" or equivalent form and if administering medication, a JFS 01217 "Request for Administration of Medication" must be completed.

Does your child have a special health or medical condition? *(check one)*

- No
 Yes - please explain

Does the special health or medical condition require child care staff to perform a procedure, or perform child specific care such as: to monitor your child for symptoms or administer medication during child care hours? *(check one)*

- No
 Yes - a JFS 01236 "Medical/Physical Care Plan" or equivalent form and if administering medication, a JFS 01217 "Request for Administration of Medication" must be completed.

Is your child currently using any medication, food supplement or medical food (such as electrolyte solution)? *(check one)*

- No
 Yes - please explain

If yes, does this medication, food supplement, or medical food need to be administered at the child care center/type A home?

- No
 Yes - a JFS 01217 "Request for Administration of Medication" must be completed and kept on file for each medication, food supplement or medical food.
 N/A - program does not administer any medications.

Does your child have any dietary restrictions, including those for medical, religious or cultural reasons? *(check one)*

- No
 Yes - please explain

Does this dietary restriction require a modified diet that eliminates all types of fluid milk or an entire food group?

- No
 Yes - written instructions from the child's health care provider must be on the JFS 01217 "Request for Administration of Medication."
 N/A - child does not attend a full time program.

Child's name _____

2019 Center Policies Agreement

Please read the policies carefully and initial all lines.

1. _____ I understand there is a \$40 non-refundable registration fee per child.
2. _____ Weekly tuition is due on Fridays prior to the week of service via auto draft or on the first day of the month for monthly programs.
3. _____ I understand that if my child care payments fall one week behind I will be asked to withdraw my child until payment is made.
4. _____ Outstanding balances of \$100 or more that are past 30 days in arrears will be turned over to collections.
5. _____ I understand that if I have any outstanding balance at any facility within the Akron Area YMCA Association I am unable to register for any programs or membership until balance is paid.
6. _____ I understand that there will be a \$10 fee assessed for any and every returned payment.
7. _____ CANCELLATION POLICY: Notification must be given no later than one week in advance. Otherwise, I understand that I will be responsible to pay that week's tuition in-full, regardless of attendance.
8. _____ I understand that late pick-up fees in the amount of \$15 for every 15 minute increment per family will be imposed if my child(ren) is picked up after the programs' designated closing times.
9. _____ I understand that staff will contact Summit/Medina County Children Services if my child remains at the center longer than one hour after closing and all attempts to reach me, the child's other parent, and authorized persons have been made, without success.
10. _____ I understand that state licensing requires that all forms in this registration packet must be completely filled out and turned in prior to the child's admission to the program.
11. _____ I understand that I am required to disclose all medical, physical, or behavioral issues that pertain to my child at the time of enrollment, and supplement that information on an ongoing basis as needed.
12. _____ I have read the YMCA Day Camp Registration Packet and agree to all terms therein for my child(ren) to receive child care. I understand that I forfeit the privilege of child care if all policies are not followed.

FOR TITLE XX RECIPIENTS ONLY

_____ I understand that my Title XX co-pay is due every Friday via auto draft prior to care.

_____ I understand that if my Title XX authorization is not current and/or not for the correct location, I will be responsible for private pay rates.

_____ I understand that I must TAP in/out daily. I understand there is a two-week back TAP period if daily TAPs are missed. If I miss the back TAP period, I understand that I will be charged the difference between my co-pay and the weekly private-pay rates. I understand it is my responsibility to know for which dates and times I need to back TAP.

Parent/Guardian Signature _____ Date _____